

SYNC Seqta Software

1. Log in to Sync UI → SEQTA Software

2. Select Inputs → Inputs

3. Select the container you want to clone → 2018S2

4. Select clone → Clone

5. Enter a name for the new container → Name: 2019S1

6. Select Clone → Clone

← Inputs 2018S2

Last updated: 9/7/2018, 2:43:50 PM by SEQTA Software

Clone "2018S2"

Name: 2019S1

Cancel Clone

CLASSUNITSTUDEN

CLASSUNITSTUDENT

Drop file here...

2 rows total

TIMETABLE

TIMETABLE

Drop file here...

5 rows total

Drop file here...

12 rows total

Cancel Submit

Step 3: Sync UI clone (Only required for schools that use Synchron UI)